



## FINANCIAL AGREEMENT

### I. Parties, Purpose, and Term of Agreement

This agreement between **Laura E. Mason Christian Academy** located at 723 Storey Blvd., Cheyenne, WY 82009

and \_\_\_\_\_, whose address is \_\_\_\_\_,

*(Print Parent/ Guardian name)*

constitutes the written obligation setting forth the financial obligations of the responsible party enrolling \_\_\_\_\_ in the school. The responsible party agrees to the conditions and amounts listed

*(Print child's name)*

below for the **2024 - 2025** school year:

### II. Registration Fee

The school purchases insurance, testing, consumable education materials, and student supplies. The responsible party shall pay a **non-refundable \$350.00** registration fee prior to the student being admitted to the school. This is not prorated for a partial year, whether leaving early or starting late.

### III. Tuition

Tuition for LEMCA is for the months of August through May. The registration fee is due when the student is registered. LEMCA offers parents the following options for registration and tuition.

- a. Pay registration in August: Pay tuition from September through June.

**(\$350 per month 'August through June')**

a. I choose this option for the school year: \_\_\_\_\_

*(Parents Signature)*

- b. Pay registration & August tuition at the same time. Tuition payment will be from August through

**May. (\$700 in August; \$350/month 'September through May')**

a. I choose this option for the school year: \_\_\_\_\_

*(Parents Signature)*

If registration is paid by the 10<sup>th</sup> of each month, September through June, parents may deduct **\$10.00** from the monthly cost paying **\$340.00/month**.

However, if the monthly payment is after the 10<sup>th</sup> of each month a **\$25.00** late fee will be assessed. Should monthly payments be more than 30 days late the school board will decide on the continuation of the students' attendance.

<b>Grades K – 8 Financial Schedule</b>	<b>Amount</b>
<b>Registration Fee August</b>	<b>\$350</b>
<b>Tuition</b>	
August	\$350
September	\$350
October	\$350
November	\$350
December	\$350
January	\$350
February	\$350
March	\$350
April	\$350
May	\$350
<b>Total Yearly Tuition &amp; Registration</b>	<b>\$3,850</b>

#### **IV. Withdrawal from School**

Students withdrawing from school shall pay the full amount for the month in which they are leaving.

#### **V. Deliverables, Incidental Fees and Charges**

The school agrees to provide education opportunities further described in the school bulletin to students who have paid the required fees. You may be asked to support field trip fees for trips over 50 miles from Cheyenne.

#### **VI. Total Financial Obligation**

The total financial obligation for the 2024-2025 year. I will be able to pay the full tuition. \_\_\_\_\_ Yes    \_\_\_\_\_ No  
(initial by the answer)

#### **Those requesting Tuition assistance:**

Parents will need to find a sponsor for the portion that you cannot pay.

What amount per month are they able to pay? \$ \_\_\_\_\_

What amount per month are you requesting tuition assistance for? \$ \_\_\_\_\_

#### **VII. Other Requests**

For each family, the parent/guardian may be asked to volunteer to help at the school.

#### **Volunteering can include:**

Transportation, field trips, lunches, snow shoveling, participating in class parties, after-school care, etc.

#### **IX. Agreement**

Further descriptions of the school's policies are found in the LEMCA Handbook. Any special circumstances or departures from the stated terms of this agreement must be in writing and be approved by the LEMCA Local School Board. Please attach written statements to this agreement.

My signature below affirms that I have read and agree to the terms of this agreement. The student application will be reviewed by the school board with a recommendation to admit/deny admission to the school of the student and signed by the LEMCA Local School Board chairperson below.

\_\_\_\_\_  
*(Print Child's Name)*

\_\_\_\_\_  
*(Print Responsible Party's Name)*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*(Responsible Party's Signature)*

\_\_\_\_\_  
*(Date)*

**ACCEPTANCE OF THE STUDENT BY LEMCA SCHOOL BOARD:**

\_\_\_\_\_  
*(LEMCA School Board Chairman)*

\_\_\_\_\_  
*(Date)*